

**SIXTH JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES
BOARD OF DIRECTORS MEETING**

Date: July 20, 2018

Location: 951 29th Avenue SW, Cedar Rapids, Iowa

Board members present: Allan Thoms, Lisa Green-Douglass, Monica Challenger, Keith Rippy, Jan Kazimour, Ben Rogers, Ryan Schnackel, Fred Mims, Shelly Kramer

Staff members present: Bruce Vander Sanden, Greg Fitzpatrick, Kevin Posekany, Vickie Kindl, Todd Roberts, Gabe Schaapveld, Sue Morgan

INTRODUCTIONS/WELCOME GUESTS

Everyone present introduced themselves.

REVIEW OF MINUTES

Allan Thomas asked that the minutes from June 8, 2018 be changed to say: “Allan Thoms asked to add a ~~brief~~ statement about what an asset Jessica Peckover was to the 6JD Board ~~and that she is discontinuing her service~~ as she is relocating to Texas. Jerry Bartruff added that Jessica Peckover was an excellent resource to Johnson County good locally and was consistent in her work at the state level. Lisa Green-Douglass agreed. Also correct the date of the next meeting.”

Fred Mims made a motion to approve the June 8th, 2018 minutes as amended. Keith Rippy second. Motion carried.

DIRECTOR’S REPORT

- Bruce was a panel member at the Iowa Statewide Forum on Public Safety held at Mitchellville on June 19th. I talked about safety issues in rural communities. Governor Reynolds and Chief Justice Cady also presented.
- Jeff Wright new Parole Board Chair – visited and toured our residential facilities.
- Campus Clean-up Day – A presentation will be made by Vicki Kindl later in this meeting.
- Several budget conference calls with DOC Central Office – They received an additional 4.1 million to distribute among the institutions and CBCs. We received \$126,000 in addition to having her de-appropriation restored from last year.
- DOC Deputy Director Sally Kraemer attended the last Management Team meeting and spoke about DOC and its functions to support the CBCs.
- Met with Chief Judge Grady to discuss various topics..
- 6th DCS Leadership Academy is going to have its fourth session; will have 11 participants.
- Summer Picnic/Ice Cream Social was held on July 18th to recognize staff. It was well attended. Distributed length of service awards. The Courage and Valor award was presented to 3 RO’s who responded to medical situation, a person OD’ed and they administered NARCAN.

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- Administrative staff visited the 2nd District DCS to discuss some of the strategies they have implemented to address structural and cultural issues.
- District Dialogues are scheduled for August, in Linn, Johnson and Tama Counties. ANCHOR Redesign Group and Leadership Council to do presentations at the dialogues.
- McCauley Board – Bruce will serve on Board for a term.
- The 6th DCS has had a busy summer and several projects are being coordinated.

FISCAL REPORT FY18

Kevin Posekany went over the May fiscal information.

Ben Rogers made a motion to approve the May fiscal report as presented. Lisa Green-Douglass second. Motion carried.

ADVISORY COMMITTEE REPORTS

Southern – Ryan Schnackel reported the last meeting was held on June 12th. They are working on domestic violence issues. Working on getting a couple more people to “In Her Shoes” training. North Liberty has a summer lunch program serving an average of 200 children a day. Ranshaw House is in its latest phase of renovation. Northern – Next meeting 9/18/18

Client Services – Next meeting 10/11/18

Law Enforcement – Bruce Vander Sanden reported that the Chief of Police in North Liberty has joined this committee. Ben Rogers reported Linn County Sheriff is trying to hire 10 more officers, there has been a lot of retirements.

Cultural Competency – Monica Challenger reported that Ken Morris who is currently working at the University of Iowa as the Diversity Resources Coordinator is a new member of this committee. She also noted they are looking at adding members to the committee. She stated there is a White Privilege Symposium being held on September 7-8 at Coe College with Dr. Eddie Moore.

OLD BUSINESS

- Other – Allan Thoms addressed change at ANCHOR Center. He previously spoke with Bruce Vander Sanden about adding a mental health assessment for women upon entrance into the ANCHOR Center which would show what the needs are and record what/who came into the facility.

NEW BUSINESS

- Work Days report out – Vickie Kindl noted the following work days of June 12th in Toledo, June 13th in Coralville, and July 10th in Cedar Rapids, and she showed a PowerPoint slideshow of staff trimming trees, clearing weeds, cleaning sheds and interiors of buildings, along with cleaning ponds, etc. She stated that the fall work days are scheduled for Coralville on October 2nd, Toledo on October 3rd and Cedar Rapids on October 10th.

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- Purchase of Service –Allan Thoms would like #4.4 Responsibilities of the Board of Directors as outlined in Iowa Code 905.4 and Iowa Administrative Code 201-40.4 to be distributed to the Board.

Ben Rogers made a motion to ratify the FY19 POS. Fred Mims second. Motion carried.

- PSA Article – Allan Thoms wanted to make sure the Board read the Gazette and the Des Moines Register articles written by Doug Gross. He suggested that Bruce Vander Sanden and other District Directors may need to come up with a response to these articles. The PSA is a more objective assessment that is race and gender neutral. This will be a topic for legislative night.
- Other – n/a

POLICY REVIEW – n/a

CONTRACT REVIEW – Ratify

- ASAC, DTC Linn Co.; \$55,000/annually
- State Public Defender, DTC nte \$17,500/annually
- Belle Plaine office Space Lease, \$400/monthly
- ASAC rental Belle Plaine, \$100/monthly
- Unity Point, ANCHOR Nursing, \$7042/monthly
- Toledo office cleaning, \$160/monthly
- Unity Point, Federal physicals, \$150/physical
- Peer Support Specialist, R. Dickson, \$12.50/hr, nte \$3000/annually

Ben Rogers made a motion to ratify the above listed contracts as presented. Lisa Green-Douglass second. Motion carried.

PRESENTATION

BizLibrary - Todd Roberts provided a PowerPoint presentation of what the BizLibrary offers. He noted that it will be utilized for micro trainings for staff to obtain knowledge and skills, comes in 1, 2, 4, 8 minute trainings up to 1 hour. Using this will also assist with developing tomorrow's leaders within the agency.

Allan Thoms would like to see BizLibrary promotional video which is approximately 5 minutes long at the next Board meeting.

OUT OF STATE TRAVEL/TRAINING – n/a

PUBLIC COMMENTS – n/a

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OTHER

Ben Rogers informed the Board of a an all-day Expungement Clinic being offered on September 22nd by Linn County with U of I Law School and Legal Aid on how criminal offenders can get their records expunged. He stated this event is an initiative of Supervisor Stacey Walker and there is a cap of 200 participants. Ben will send information to Bruce to share with Board regarding online registration once it has been completed.

Lisa Green-Douglass made a motion to adjourn. Ben Rogers seconded. Motion carried. Board meeting ended at 3:00 p.m.

NEXT MEETING

The next meeting of the Board of Directors will be on August 10th, 2018 at 1:00 p.m. at the Correctional Services Complex, 951 29th Avenue SW, Cedar Rapids, Iowa.

Submitted by Sue Morgan, Board Secretary

Approved by _____