

**SIXTH JUDICIAL DISTRICT  
DEPARTMENT OF CORRECTIONAL SERVICES**

**BOARD OF DIRECTORS MEETING**

Date: November 8, 2017

Location: 951 29<sup>th</sup> Avenue SW, Cedar Rapids, Iowa

Board members present: Lisa Green-Douglass, Allan Thoms, Joe Oswald, Ben Rogers, Keith Rippy, Rick Primmer, Shelby Humbles, Ken Popenhagen

Staff members present: Bruce Vander Sanden, Angela Brubaker, Kevin Posekany, Malinda Lamb, Gabe Schaapveld

Guest: Jerry Bartruff, IDOC Director

**INTRODUCTIONS**

Everyone present introduced themselves.

**REVIEW OF MINUTES**

Shelby Humbles made a motion to approve the October 13<sup>th</sup>, 2017 minutes. Ben Rogers second. Motion carried.

**DIRECTOR'S REPORT – Bruce Vander Sanden reported:**

- The 6JD hosted a train the trainer series through the Statewide Recidivism Reduction (SRR) program. This is a series of four areas in management development. This will assist in training new supervisors.
- The second week of New Employee Orientation (NEO) was completed last week.
- Next Wednesday will be our annual Breakfast of Thanksgiving where management staff cooks breakfast for the rest of the staff. The Board is welcome to attend. Angela Brubaker will email the details out to the 6JD Board.
- The leadership council is in place. He stated it was hard to hold this meeting to two hours because of the enthusiasm. They did a SWOT exercise and this council was very vocal and energetic and is an excellent group.
- He referred to the letter certifying the 6JD as accredited and noted the letter in the packet. This is a collaborated effort with Central Office.
- He stated that he appreciated his evaluation. It reinforced some good practices while pointing out areas that can use some additional focus.
- Allan Thoms asked Jerry Bartruff about the accreditation letter. He said they learned a lot and felt it went well. With all the changes going on, it went well. He feels this one established a baseline for the Districts. They will work on streamlining the process so it goes smoother. They will look at best practices and refine this process as they go along. He noted that this is helpful and useful, but a lot of extra work. He said it's critical to maintain the relationships the IDOC has with the CBCs.

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### **FISCAL REPORT –**

Kevin Posekany went over the September fiscal information. The 6JD is through the first quarter. He noted that the 6JD did the bathroom remodel in residential, purchased bullet proof vests, there was the ITS reimbursement, equipment, annual payment for property insurance and bus pass purchases.

Allan Thoms asked about the body cameras. Bruce Vander Sanden said this is a topic for the AGs office and our representative is very busy, but this topic is on the list of items to address. Greg Fitzpatrick talked about a presentation he heard from a national expert, but it is another piece. Allan Thoms feels this is the only way to go anymore. Self-defense mechanism. Jerry Bartruff said it is one of the tools to keep our officers safe. Some things we would have to consider are: storage, cost, and media access.

Ken Popenhagen made a motion to approve the September financials. Lisa Green-Douglass second. Motion carried.

### **ADVISORY COMMITTEE REPORTS –**

- Southern: n/a
- Northern: n/a
- Client Services: n/a
- Law Enforcement: n/a
- Cultural Competency: n/a

### **OLD BUSINESS –**

- Legislative Night overview:
  - Bruce Vander Sanden thinks we will have a good turn out – eight legislators RSVPed.
  - Three main topics, plus the ANCHOR update:
    - Marion Police Department – Operation Clean Sweep
    - CRUSH
    - Workforce initiatives
    - ANCHOR Center update
  - Legislative issues – Allan Thoms said every year we talk about this but not much is done. Professional restrictions. Felon can't get a barber's license. He also brought up Ban the Box and this is a national initiative. Jerry Bartruff feels this is something that would be good to come from the local level. Bring the information that Laura Seaton gathered about banned jobs to the next meeting.\*\*\*
  - Continuum of Care to address homelessness in Linn County – Ben Rogers is looking into this.
  - Allan Thoms asked Jerry Bartruff about the budget and he said they will know more next Wednesday; there is a meeting with Dave Roeder and the directors and wardens and they will get more information about this. He said they lost 400 beds last year and he feels it will be tight again this year. He feels there will be challenges. And we can be good stewards of

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the taxpayers money, but we are at the point now that if we cut more, he feels we won't be keeping our institutions and communities safe. There was discussion about the budget and the percentage of appropriations and local income.

### **NEW BUSINESS –**

- Other: n/a

### **POLICY REVIEW – n/a**

### **OUT OF STATE TRAVEL/TRAINING – n/a**

### **PUBLIC COMMENTS – n/a**

**OTHER:** Lisa Green-Douglass said at a work session she attended today, they talked about community IDs and who are the people that are using the community ID. People reentering in the community are having issues get identification. The struggle with the reentry people is the release papers and this isn't something they can present. So they are working on barriers on reentry people getting identification. She asked for thoughts and comments regarding this. Jerry Bartruff said this is a barrier. Lisa noted they can only help the ones that reach out, how many people are not saying anything. Jerry said they try to work on getting offenders a copy of birth certificates and SSN cards before they discharge. He noted they work on this with offenders. He'd be willing to talk to Lisa more about the efforts they are working on.

Ben Rogers made a motion to adjourn. Rick Primmer seconded. Motion carried. Board meeting ended at 4:45 p.m.

### **NEXT MEETING**

The next meeting of the Board of Directors will be on December 8<sup>th</sup>, 2017 at 1:00 p.m. at the Correctional Services Complex, 951 29<sup>th</sup> Avenue SW, Cedar Rapids, Iowa.

Submitted by Angela Brubaker, Board Secretary

Approved by \_\_\_\_\_