

**SIXTH JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES**

BOARD OF DIRECTORS MEETING

Date: August 11, 2017

Location: 951 29th Avenue SW, Cedar Rapids, Iowa

Board members present: Shelby Humbles Jr., Jan Kazimour, Lisa Green-Douglass, Ken Popenhagen, Allan Thoms, Dan Anderson, Ryan Schnackel, Joe Oswald, Richard Primmer

Staff members present: Bruce Vander Sanden, Angela Brubaker, Greg Fitzpatrick, Kevin Posekany, Malinda Lamb, Rod Courtney, Jerri Allen

Guest: Sally Kreamer, DOC Central Office

INTRODUCTIONS

Everyone present introduced themselves.

PRESENTATION

Rod Courtney discussed the VIP (Veterans Independence Project) and the article about this project in the paper. Jerri Allen discussed the research piece for this project and how they are working on this. There are back up resources for veterans that don't meet requirements for programming. This program works closely with the Veterans Administration (VA). There are people who meet with veterans while they are in jail and try to get veterans services early.

Rod Courtney works out of the Mission of Hope building.

Rod Courtney talked about the CRUSH (Community Resources United to Stop Heroin) program and a hand out on this. He noted that Al Fear, with the CRPD, started this program and Rod is a member of the Linn County chapter. Education, prevention and support are included in this. He encouraged everyone to attend one of Al Fear's presentations. They meet at the Mission of Hope on the first and third Thursdays of the month. Rod Courtney and his wife are going to Washington DC at the end of this month to attend the Fed Up conference. This will probably be a topic for legislative night. Rod Courtney talked about how this is truly an epidemic. Some potential next steps are: working on prescription monitoring, Good Samaritan law and medically assisted treatment. Allan Thoms noted that the President is pushing this as a major issue and hopefully some funding will follow.

REVIEW OF MINUTES

Ken Popenhagen made a motion to approve the June 30th, 2017 minutes. Shelby Humbles Jr. second. Motion carried.

DIRECTOR'S REPORT – Bruce Vander Sanden reported:

He attended the regularly held advisory meetings, directors meetings and held his monthly management team meeting. He attended the Core Correctional Practices (CCP) training this week. There was a previous board presentation on this topic. The 6JD has the best trainer in the state, Michael Gerard.

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District Dialogues – This annual initiative was created by Bruce since he became director that allows for him to give staff updates in a group setting and also field questions/comments and suggestions. He has three talking points and presents in Coralville, Toledo, and Cedar Rapids (2). Topics this year were: Budget, succession planning and the leadership council. He brought up having a campus work day and it was well received and people seemed excited about this.

FISCAL REPORT –

Kevin Posekany stated that he is doing a verbal update today. The 6JD final numbers are not in yet for FY17 but they are looking better than anticipated. Once he gets final numbers and books closed, he will report on this to the Board.

ADVISORY COMMITTEE REPORTS –

Allan Thoms talked about how impressed he is with the advisory committees and he'd like to have the board notified when they meet, so they could sit in if they choose to.

- Southern: Ryan Schnackel talked about this meeting and that there are two new members, Lisa Green-Douglass and Ron Erwin. Allan Thoms asked what we lost with the community work crew. Bruce Vander Sanden explained the role of the work crews and due to our budget cuts; we had to end this program. He noted that we have to have a staff member to coordinate this and supervise clients. .
Lisa Green-Douglass had concerns with temp agencies and their lower wages and how they can terminate when they want and this can cause sensitive clients to spiral the wrong way. It's hard for clients to get jobs once they re-enter into the community. Bruce Vander Sanden noted that Sam Black is excited for the Whirlpool/Amana opportunities. He mentioned the possibility of the Toyota plant coming to Cedar Rapids and how this will be beneficial for jobs.
- Northern: Ken Popenhagen talked about the CRUSH program that was presented and how powerful it was. Critical Incidents – Greg Fitzpatrick said they are training the Iowa City HRU agents in CIT. Lisa Green-Douglass stated they are trying to shorten some of the trainings for specific jobs/professions. But noted this is a beneficial training and most of the police department has been trained so far and will have openings for local agencies.
- Client Services: Next meeting 9/7/17
- Law Enforcement: Bruce Vander Sanden reported on this. They went over the purpose and history of this committee due to many new members. The Marion Chief came from Kansas City and he has training in social networking analysis (SNA). They have loaded information from three agencies to be able to pull data that assists with drug concerns, violence concerns, property damage concerns, etc. 170 client names that came up on this list and Greg Fitzpatrick compared them in the 6JD system and they are high risk in our system..
Bruce Vander Sanden continues to meet with Judge Grady and touching base with him to know if there are any issues
- Cultural Competency: Next meeting 9/7/17

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OLD BUSINESS – n/a

NEW BUSINESS –

- Leadership Award Nomination – The nominee information was handed out.

Shelby Humbles Jr. made a motion to approve nominee that was submitted for the 2017 Leadership Award. Lisa Green-Douglass second. Motion carried.

- Other:
 - Bruce Vander Sanden’s evaluation. Allan Thoms proposes that he chairs the evaluation committee and he will invite Ben Rogers and Jessica Peckover to be on this committee to assist with this.

POLICY REVIEW – Policy was approved.

- a) 172-17 Online Website Tracking System + Form – Skaggs/Greg Fitzpatrick went over this policy.

Joe Oswald made a motion to approve the policy listed above. Jan Kazimour second. Motion carried.

OUT OF STATE TRAVEL/TRAINING –

Shelby Humbles Jr. made a motion to approve the ratified out of state travel. Ryan Schnackel second. Motion carried.

PUBLIC COMMENTS – Sally Kreamer thanked the 6JD for all the assistance they have provided statewide and noted that they are leaders. She stated the admin rules were looked at and this hadn’t been updated in a while. She noted that the 6JD also assisted a lot with the accreditation process. She wanted to publicly thank the 6JD. She said there were findings in every district, but that is expected and they either need to change admin code or go back to staff and change procedure; these are the next steps. She noted that this district is a leader. Allan Thoms asked if there is going to be a special session. She noted that she was asked to defer their budget information until October.

OTHER: n/a

Ken Popenhagen made a motion to adjourn. Shelby Humbles seconded. Motion carried. Board meeting ended at 2:35 p.m.

NEXT MEETING

The next meeting of the Board of Directors will be on September 8th, 2017 at 1:00 p.m. at the Correctional Services Complex, 951 29th Avenue SW, Cedar Rapids, Iowa.

Submitted by Angela Brubaker, Board Secretary

Approved by _____