

**SIXTH JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES**

BOARD OF DIRECTORS MEETING

Date: February 10, 2017

Location: 951 29th Avenue SW, Cedar Rapids, Iowa

Board members present: Ken Popenhagen, John Gahring, Joe Oswald, Ben Rogers, Rick Primmer, Jessica Peckover, and Shelby Humbles Jr.

Staff members present: Bruce Vander Sanden, Angela Brubaker, Greg Fitzpatrick, Kevin Posekany, Malinda Lamb, Jennie Geiger, Michael Gerald

INTRODUCTIONS

Everyone present introduced themselves.

PRESENTATION – CCP (Core Correctional Practices) – Jenny Geiger & Michael Gerald

This is a statewide initiative and every staff member will be trained on this. Jennie Geiger and Michael Gerald talked about the training they went through. They noted that the University of Cincinnati is the author of this program. They presented a PowerPoint on CCP. (See attached)

Bruce added that our staff is already doing good work; this training will help create a common language, which is important and will be beneficial.

REVIEW OF MINUTES

Ben Rogers made a motion to approve the December 9th, 2016 minutes. Shelby Humbles second. Motion carried.

ELECTIONS

Joe Oswald made a motion to keep the same slate for the 6JD Executive Board with Lisa Green-Douglass replacing Janelle Rettig. Ben Rogers second. Motion carried.

John Gahring made a motion to keep Allan Thoms the Chairman, Ken Popenhagen the 1st Vice-Chair, and Ben Rogers the 2nd Vice Chair. Shelby Humbles seconded. Motion carried.

DIRECTOR'S REPORT – Bruce Vander Sanden reported:

- He continues to attend monthly director's meetings and monthly DOC conference call meeting.
- Continue to conduct monthly management team meetings
- 1/11/17 – Joseph McHale, the new Marion Police Chief came to the 6JD Cedar Rapids campus and met with Bruce Vander Sanden and Greg Fitzpatrick and took a tour.
- 1/20/17 – met with Chief Judge Grady and this went well. They discussed the self-supervised program (SSP), the current probation agreement and the intermediate sanctions continuum care agreement. He is going to try to meet with Judge Grady about every six months.
- 1/22/17 – Attended the League of Women's Voter's forum. They noted that the attendance at this meeting was three times the size compared to the meeting held before it. Ben Rogers was also in attendance at this. It was a good forum to attend.

BOARD OF DIRECTORS MEETING

February 10th, 2017 – Page 2

- Regarding the budget cuts, the original proposal was a \$15 million cut, but the DOC's portion was reduced to \$5.5 million; and the 6JDs share was \$150,000. The biggest reduction came from institutions. The 6JD was able to absorb our cut with no layoffs. When there are reductions anywhere in the correctional system, it affects all part of the system.
- 1/24/17 – Several staff attended Barry Bedford's retirement reception.
- 2/1/17 – Wardens and directors from across Iowa met and worked together on strategic planning.
- 2/2/17 – Attended the legislative breakfast and was able to talk about the services we provide.
- 2/2/17 – DOC Board meeting
- Today the 6JD finished up the Bureau of Prisons audit with the exit conference regarding the Fed residential clients and they told us, per usual, how great our staff is.
- Bruce Vander Sanden has been going to Des Moines more frequently to attend meetings regarding the budget issues. Director Jerry Bartruff was very inclusive about this and open to discuss all options and proposals.

FISCAL REPORT –

Kevin Posekany went over the November and December financials included in the Board packet. He also went over the amended budget for FY17.

Jessica Peckover made a motion to approve the November and December financials. Shelby Humbles second. Motion carried.

Ben Rogers asked about body cameras. Bruce Vander Sanden stated there was a Supreme Court case that ruled on the legality of searches by CBCs. He noted that body cameras used by CBCs is much different than law enforcement because of the type of work we do and privacy issues. Ben Rogers suggested the option of having a legislator request the Attorney General's opinion.

Ben Rogers made a motion to approve the amended budget for FY17. Jessica Peckover second. Motion carried.

ADVISORY COMMITTEE REPORTS –

- Southern: n/a
- Northern: Neighborhood updates, talked about client employment and the satellite offices.
- Cultural Competency: n/a

OLD BUSINESS – n/a

NEW BUSINESS –

- Board Approval of Table of Organization

Ben Rogers made a motion to approve the 6JD DCS Table of Organization. John Gahrng second. Motion carried.

POLICY REVIEW – n/a

BOARD OF DIRECTORS MEETING
February 10th, 2017 – Page 3

CONTRACT REVIEW – n/a

OUT OF STATE TRAVEL/TRAINING –

- Tiffany Miller, Ryan Cizmada, Brant Beauregard from 5/20-24/17 to Wisconsin Dells, WI for the 30th Annual National Gang Conference. MGIA is covering all costs. Requesting work time.
- Malinda Lamb from 4/23-26/17 to Sacramento, CA for the IC&RC Semi-Annual Meeting. All costs are covered by IBC, requesting work time.

Ben Rogers made motion to approve out of state travel listed above. Shelby Humbles second. Motion carried.

PUBLIC COMMENTS – n/a

OTHER – n/a

Ben Rogers made a motion to adjourn at 2:15pm. John Gahrng seconded. Motion carried.

NEXT MEETING

The next meeting of the Board of Directors will be on March 10th, 2017 at 1:00 p.m. at the Correctional Services Complex, 951 29th Avenue SW, Cedar Rapids, Iowa.

Submitted by Angela Brubaker, Board Secretary

Approved by _____