

**SIXTH JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES**

BOARD OF DIRECTORS MEETING

Date: October 14, 2016

Location: 951 29th Avenue SW, Cedar Rapids, Iowa

Board members present: Allan Thoms, Shelby Humbles, Ken Popenhagen, Jan Kazimour, Jessica Peckover, Dwayne Daniels, Terry Hertle, Joe Oswald, Janelle Rettig, Fred Mims

Staff members present: Bruce Vander Sanden, Gabe Schaapveld, Angela Brubaker, Greg Fitzpatrick, Kevin Posekany

Guest: Sally Kreamer, Central Office DOC

INTRODUCTIONS

Everyone present introduced themselves.

PRESENTATION – SRR – Sally Kreamer

Bruce Vander Sanden introduced Sally Kreamer the Deputy Director over the CBCs. She went over the SRR PowerPoint. Bruce Vander Sanden talked about how the institutions and CBCs are doing different pieces and how they are working to get the best practices systematically. Sally Kreamer noted that recidivism rate weighs a lot on risk. Many clients were being over-supervised, so they pulled a lot of data and looked at this and came to the conclusion that staff need to rely on the risk assessments. The SRR grant has allowed them to gather more data on this.

REVIEW OF MINUTES

Terry Hertle made a motion to approve the September 9th, 2016 minutes. Shelby Humbles second. Motion carried.

DIRECTOR'S REPORT – Bruce Vander Sanden reported:

- On September 14th, 2016 the staff summer picnic was held and management team organized this. Patrick Butler received the Leadership Award and was escorted to the picnic to receive this honor. Longevity and seniority awards were handed out and there was one 35 years of service.
- 2016 Potential flood – the 6JD was instrumental in the 2008 flood, so we have some experience and offered assistance this time. We offered office space and did take a lot of work crews out to fill sandbags. There was great communication plan within the agency.
- ICA was last week in Des Moines and 13 staff attended.
- SRR – meeting with some of the consultants and continuing to take a systematic approach to the changes that need to be made.

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- PSI (Presentence investigations) data and recommendations – he pulled some statistics, we are required to do PSIs on felony convictions. The recommendations are made by the investigators to the judge after doing these PSIs. He pulled data on these focusing on race and percentage of recommendations and if they were consistent and the numbers were pretty even. Probation with a deferred judgement was recommended 25% of the time, 50% were suspended sentence recommendations with probation and 25% were prison recs.
- Recidivism data – there was a recidivism data report that was released and showed the statewide recidivism rates. The statewide rate was 31.5% and the 6JD was 23.1%, the next closest was 29.5%. This was done using probation and parole high-normal risk offenders. Jessica Peckover talked about staff perception of this. It has been shared with all staff via email by the director. Supervisors were asked to share this at their staff meetings and he feels this is the one way to know if we are doing things right.
- Allan Thoms added that he thinks Bruce Vander Sanden was a little modest on the flood information. He said the 6JD was prepared to step up like we did in 2008. HRU was getting ready to help the police to help fill gaps. There was a lot of coordination in a short period of time.
- Allan Thoms said he attended the picnic and presented the leadership award. He said it was fun and a good time.

FISCAL REPORT –

Kevin Posekany went over the June, July, August and September fiscal information in the packet. He talked about the carry forward and we will be doing an amendment to the budget in the future. He noted the line items that are at a different percentage than predicted and explained why.

Shelby Humbles made a motion to accept the June July August and September fiscal reports presented by Kevin Posekany. Jan Kazimour second. Motion approved.

ADVISORY COMMITTEE REPORTS –

- Southern: this will be reported on at the next meeting.
- Cultural Competency: This will be reported on at the next meeting.

OLD BUSINESS

- POS Extension –

It was noted that we will be using the former/current POS and sign the extension for this year.

Fred Mims made a motion to approve the POS Extension. Dwayne Daniels second. Motion carried.

NEW BUSINESS –

Legislative Night will be held on November 15th, 2016 from 6:00 – 8:00 pm in the Faches Center Linn Room and the Board meeting will be held before this at 4:30pm in the Faches Center Board Room. Angela Brubaker will email the invite to the Board.

POLICY REVIEW – n/a

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CONTRACT REVIEW –

- Goodwill
- Peer Support Specialist

Janelle Rettig moved to approve both the Goodwill contract and the Peer Support Specialist contracts. Dwayne Daniels second. Motion Carried.

OUT OF STATE TRAVEL/TRAINING – n/a

PUBLIC COMMENTS – Gabe said to have a wonderful weekend.

OLD BUSINESS cont.

- Director Evaluation – Allan Thoms requested an opportunity to go into executive session.

Shelby Humbles made a motion to go into closed session at 2:20 p.m. per Iowa Code Chapter 21.5, I.i. Jessica Peckover second. Motion approved.

Roll call: Ayes: Allan Thoms, Shelby Humbles, Ken Popenhagen, Jan Kazimour, Jessica Peckover, Dwayne Daniels, Terry Hertle, Joe Oswald, Janelle Rettig, Fred Mims

Nays – n/a

Angela Brubaker was also in attendance.

Janelle Rettig made a motion to go out of closed session at 2:30 p.m. Fred Mims second. Motion carried.

Roll call: Ayes: Allan Thoms, Shelby Humbles, Ken Popenhagen, Jan Kazimour, Jessica Peckover, Dwayne Daniels, Terry Hertle, Joe Oswald, Janelle Rettig, Fred Mims

Nays – n/a

Jan Kazimour made a motion to accept the updated evaluation presented which includes the updated goals list for District Director Bruce Vander Sanden. Ken Popenhagen seconded. Motion carried.

Joe Oswald made a motion to adjourn at 2:30pm. Shelby Humbles second. Motion carried.

NEXT MEETING

The next meeting of the Board of Directors will be on November 15th, 2016 at 4:30 p.m. at the Correctional Services Complex, 951 29th Avenue SW, Cedar Rapids, Iowa. Legislative Night.

Submitted by Angela Brubaker, Board Secretary

Approved by _____