

**SIXTH JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES**

BOARD OF DIRECTORS MEETING

Date: September 9, 2016

Location: 951 29th Avenue SW, Cedar Rapids, Iowa

Board members present: Allan Thoms, Terry Hertle, Shelby Humbles, Ken Popenhagen, Ryan Schnackel, Dan Anderson, Jan Kazimour, Ben Rogers, Jessica Peckover, Barry Bedford, Dwayne Daniels

Staff members present: Bruce Vander Sanden, Gabe Schaapveld, Angela Brubaker, Greg Fitzpatrick, Malinda Lamb, Kevin Posekany

Guest: Monica Challenger, Cultural Competency Committee

INTRODUCTIONS

Everyone present introduced themselves.

PRESENTATION – District Dialogue Feedback – Bruce Vander Sanden

Bruce Vander Sanden went over the feedback from the District Dialogue via PowerPoint. Some of the main themes included infrastructure improvement, increased communication, the opening of ANCHOR and educating the 6th DCS board.

REVIEW OF MINUTES

Shelby Humbles made a motion to approve the August 12th, 2016 minutes. Ben Rogers second. Motion carried.

DIRECTOR'S REPORT – Bruce Vander Sanden reported:

- Started another leadership academy on 8/24/16. This is an internal leadership academy for 6JD staff. We can accept up to 15 staff members for this. Gabe Schaapveld stated that when he attended this academy he liked getting together with people from other units, meeting new people and doing fun activities. He noted that they met at a different facility/location each time. There are individual projects and group projects. Some examples of individual projects are: mentoring project, residential officer 24/7 chairs, redesigning of the 6JD website, and revamping the WARN meetings.
- Completed the last District Dialogue on 8/31/16.
- Closing FY16 financials at this time.
- Next week is the summer picnic on 9/14/16 at 11:30 and Board members are invited to attend.
- Today Greg Fitzpatrick and he went to CRPD to check in to see how two staff members are doing in the ILEA training.

Allan Thoms brought up the racial disparity upon intake. Bruce Vander Sanden stated that he was hoping the Cultural Competency committee would take this on, but they haven't met for a while. He said there are some reports from DOC that he can share with the Board about this. Jessica Peckover thought this was

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brought up from Janelle Rettig. Allan Thoms feels this is something we need to continue to look at and work on. Dwayne Daniels asked what information Allan Thoms wants on racial disparity. Allan Thoms stated it was from pretrial and looking at recommendations; if race had a factor in the sentences. Bruce Vander Sanden said he check on how easy it will be to pull recommendations from presentence investigations. Allan Thoms said Fred Mims was the one who brought this issue up initially. Is there disparity and where is it, get this data first. It was noted that the 6JD has the lowest direct commitment rates. Recommendations – break sentences down by race; Bruce Vander Sanden said we just adopted a new risk assessment and staff is still getting used to this.

POS agreement – a draft of the new POS was sent to Bruce Vander Sanden and they are in the process of setting up a date and time to discuss this with District Directors and Chairman’s of each Board.

Body cameras – Bruce Vander Sanden stated that the APPA has a safety committee and they have no knowledge of any probation office that has body cameras, but they are putting this on their agenda. Bruce Vander Sanden needs to get feedback from them on this topic.

Allan Thoms brought up the news articles done on sex offenders and said he thought the reporting was exceptional.

Allan Thoms asked Kevin Posekany how the financials are and Kevin Posekany stated things are good.

ADVISORY COMMITTEE REPORTS – n/a

OLD BUSINESS

- Director Evaluation – Bruce Vander Sanden requested an opportunity to address the Board about his evaluation in executive session. Allan Thoms went over the feedback from the Attorney General.

Jan Kazimour made a motion to go into closed session at 2:00 p.m. per Iowa Code Chapter 21.5, 1.i. Jessica Peckover second. Motion approved.

Roll call: Ayes: Allan Thoms, Terry Hertle, Shelby Humbles, Ken Popenhagen, Ryan Schnackel, Dan Anderson, Jan Kazimour, Ben Rogers, Jessica Peckover, Barry Bedford, Dwayne Daniels.

Nays – n/a

Bruce Vander Sanden & Angela Brubaker were also in attendance.

Ben Rogers made a motion to go out of closed session at 2:45 p.m. Jessica Peckover second. Motion carried.

Roll call: Ayes: Allan Thoms, Terry Hertle, Shelby Humbles, Ken Popenhagen, Ryan Schnackel, Dan Anderson, Jan Kazimour, Ben Rogers, Jessica Peckover, Barry Bedford, Dwayne Daniels.

Nays – n/a

Ben Rogers made a motion to reconsider the evaluation presented by Supervisor Rogers for District Director Bruce Vander Sanden at the August 12th, 2016 meeting and amend with Board comments/changes. Barry Bedford seconded. Motion approved.

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- Leadership Award –
Angela Brubaker went over the nomination that was submitted for the Leadership Award. It was decided that we will remove names from these nominations to keep them confidential.

Ben Rogers made a motion to approve the only nominee for the Leadership Award to be presented at the Summer Picnic, September 14th, 2016. Shelby Humbles second. Motion carried.

NEW BUSINESS – n/a

POLICY REVIEW – n/a

CONTRACT REVIEW – n/a

OUT OF STATE TRAVEL/TRAINING – n/a

PUBLIC COMMENTS – none

Shelby Humbles made a motion to adjourn. Jessica Peckover second. Motion carried.

NEXT MEETING

The next meeting of the Board of Directors will be on September 9th, 2016 at 1:00 p.m. at the Correctional Services Complex, 951 29th Avenue SW, Cedar Rapids, Iowa. The presentation is TBD.

Submitted by Angela Brubaker, Board Secretary

Approved by _____