

**SIXTH JUDICIAL DISTRICT  
DEPARTMENT OF CORRECTIONAL SERVICES**

**BOARD OF DIRECTORS MEETING**

Date: October 27, 2015

Location: 951 29<sup>th</sup> Avenue SW, Cedar Rapids, Iowa

Board members present: Ken Popenhagen, Terry Hertle, Allan Thoms, Jan Kazimour, Jessica Peckover, Dan Anderson

Staff members present: Bruce Vander Sanden, Angela Brubaker, Greg Fitzpatrick, Gabe Schaapveld, Kevin Posekany

**INTRODUCTIONS**

Everyone present introduced themselves.

**REVIEW OF MINUTES**

No quorum – will be approved in December.

**DIRECTORS REPORT – Bruce Vander Sanden**

- Reported that today was the Halloween event at the Wellington Heights neighborhood center. It went well despite the rain.
- This Friday there is an annual blood drive at the Faches Center and everyone is invited.
- He said staff is working hard on getting performance evaluations done and updating policies.
- After the Board meeting today, anyone who is interested can take a tour the Cedar Rapids residential facilities.

**ADVISORY COMMITTEE REPORTS**

Southern – The committee discussed potential projects at this meeting. It was noted that the Kirkwood Avenue office in Iowa City might get new owners and this office may have to relocate in near future. There are about 5 – 6 offices and a conference room at this office currently. Transitioning to seamless supervision in Johnson County should occur in January.

Northern – No meeting since last report.

Client Services – No meeting since last report.

Law Enforcement – Bruce stated that WARN (Welcome And Resource Notification) was discussed and he is going to get together with some other law enforcement agencies to consider restructuring the program. Allan Thoms talked about the Grassley initiative and asked if that will effect to the 6JD. It will cause an increase in the number of federal clients on supervision in the area that could have a trickle down effect. The benefit of clients going on parole instead of finishing their sentence in prison was discussed.

**BOARD OF DIRECTORS MEETING**

October 27, 2015 – page 2

Victim – Meeting TBD

Cultural Competency – No meeting since last report.

Rural – Meeting TBD

**ANCHOR Center**

Malinda Lamb noted that there will be a more detailed update from Melanie Steffens at legislative night.

**OLD BUSINESS –**

1. Board By-Laws

- a. On page 6 – “New business” was discussed and the purpose of having this on the agenda.
- b. The proposed changes made by Janelle Rettig were discussed.

**NEW BUSINESS –**

1) Legislative Night

- a) Bruce Vander Sanden talked about the topics we will be going over tonight at Legislative night, which are: sex offender special sentences, residential information/intermediate sanctions and an ANCHOR Center update.

**POLICY REVIEW –**

- b) 048-15 Department Awards – on hold until next meeting due to no quorum. Bring old policy and survey results to next meeting.

**CONTRACTS – N/A**

**OUT OF STATE TRAVEL – N/A**

**PUBLIC COMMENT - N/A**

**OTHER – N/A**

Terry Hertle made motion to adjourn at 5:40 p.m. Allan Thoms seconded. Motion carried.

**NEXT MEETING**

The next meeting of the Board of Directors will be December 11<sup>th</sup>, 2015 at the Correctional Services Complex, 951 29<sup>th</sup> Avenue SW, Cedar Rapids, Iowa. The presentation will be the determined.

Submitted by Angela Brubaker, Board Secretary

Approved by \_\_\_\_\_