

**SIXTH JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES**

BOARD OF DIRECTORS MEETING

Date: December 10th, 2013

Location: 951 29th Avenue SW, Cedar Rapids, Iowa

Board members present: Joe Oswald, Jennifer Germaine, Lu Barron, Dan Anderson, John Stratton, Nancy Evans, Jan Kazimour, Rod Sullivan, Allan Thoms, Terry Hertle, Ken Popenhagen

Staff members present: Greg Wright, Bruce Vander Sanden, Angela Brubaker, Malinda Lamb, Greg Fitzpatrick, Julie Schultz, Melanie Steffens, Lori Warden, Randy Day

Guests: Wayne Jerman

INTRODUCTIONS

Everyone present introduced themselves.

PRESENTATION

Gender Responsivity –

Melanie Steffens and Lori Warden gave an overview on gender responsivity.

REVIEW OF MINUTES

Ken Popenhagen moved to approve minutes of the Board of Directors meeting held on November 15th, 2013 as presented. Nancy Evans second. Motion carried.

ADVISORY COMMITTEE REPORTS

Southern – No meeting since the last report.

Northern – No meeting since the last report.

Client Services – No meeting since the last report.

Law Enforcement – No meeting since the last report.

Victim – Meeting TBD

Cultural Competency – No meeting since the last report.

Rural – Meeting TBD

OLD BUSINESS

State Audit – Bruce Vander Sanden said he has made a few calls on the audit and was told that it is under the review process at this time.

Lawsuit – It was noted that this was settled.

NEW BUSINESS

Legislative Nights – December 10th in Linn County and December 11th in Johnson County from 6:00 – 8:00 p.m.

Topics: ANCHOR Center, Drug Treatment Court, and Sex Offender updates.

Bruce Vander Sanden gave a brief overview of the topics that will be discussed at legislative nights.

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The nuisance abatement and landlords and how this process affects probation/parolees was discussed briefly.

CONTRACT REVIEW

None at this time.

POLICY REVIEW

None at this time.

OUT OF STATE TRAVEL

The out of state travel requests since last meeting were reviewed.

Houston, TX – January 11-14, 2014, Malinda Lamb for the APPA Conference. CCIA will be paying for this.

Fulton, MO – January 22-23, 2014, Malinda Lamb, Rob Metzger, and Melanie Steffens. This will come for the 6JD training budget.

Rod Sullivan moved to approve out of state training/travel as presented. John Stratton second. Motion carried.

NEXT MEETING

The next meeting of the Board of Directors is set for Friday, January 17th, 2014 at 1:00 pm at the Correctional Services Complex, 951 29th Avenue SW, Cedar Rapids, Iowa. The presentation will be the determined.

Submitted by Angela Brubaker, Board Secretary

Approved by _____