

**SIXTH JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES**

BOARD OF DIRECTORS MEETING

Date: November 15, 2013

Location: 951 29th Avenue SW, Cedar Rapids, Iowa

Board members present: Joe Oswald, Jessica Peckover, Ken Popenhagen, Jennifer Germaine, Steve Ovel, Lu Barron, Dan Anderson, Dwayne Daniels, John Stratton, Ken Runde, Fred Mims, Nancy Evans, Shelby Humbles Jr.

Staff members present: Greg Wright, Bruce Vander Sanden, Angela Brubaker, Malinda Lamb, Patrick Maras, Greg Fitzpatrick, Julie Schultz, Melanie Steffens, Drew Konicek

INTRODUCTIONS

Everyone present introduced themselves.

PRESENTATION

Traditional Probation/Parole –

Melanie Steffens and Drew Konicek gave an overview of traditional probation and parole.

REVIEW OF MINUTES

Lu Barron moved to approve minutes of the Board of Directors meeting held on October 18th, 2013 as presented. Dwayne Daniels second. Motion carried.

FISCAL REPORT

Greg Wright reviewed the financial information.

John Stratton moved to approve the fiscal budget report for October FY14 as presented by Mr. Wright. Fred Mims seconded. Motion carried.

DIRECTORS REPORT –

Bruce Vander Sanden reported:

- Theresa Tometich has announced her retirement. He reported that a total of eight supervisor positions have retired this year, but this will be an opportunity to evaluate positions.
- The ANCHOR Center opening will be after the first of the year.
- He is having monthly retreats and he feels they are getting better and he is getting good input.
- There was a Johnson County Drug Court graduation last week.
- Brody Frame and Mark Smith graduated from Hawkeye Technical College (ILEA) last week. Greg Fitzpatrick said that Brody Frame and Mark Smith were voted the most valuable officers in the class at the ILEA graduation. Everyone spoke very highly of them and the 6JD is very proud of them.

ADVISORY COMMITTEE REPORTS

Southern – No meeting since the last report.

Northern – No meeting since the last report.

Client Services – No meeting since the last report.

Law Enforcement – No meeting since the last report.

Victim – Meeting TBD

Cultural Competency – Dwayne Daniels talked about resumes for new committee members. And how to get more students involved in the corrections field and educating the community on the opportunities in corrections. Housing and the nuisance abatement were discussed and talked about these issues regarding our clients.

Rural – Meeting TBD

OLD BUSINESS

State Audit – Nothing new to report.

Lawsuit –

John Stratton moved to go into closed session per Iowa Code Chapter 21.5, l.i.at 1:56 p.m.; Steve Ovel second. Roll call vote was taken, as follows - Ayes: Shelby Humbles Jr., John Stratton, Jennifer Germaine, Dan Anderson, Joe Oswald, Ken Runde, Nancy Evans, Lu Barron, Steve Ovel, Jessica Peckover, Dwayne Daniels, Fred Mims, Ken Popenhagen. Nays: none. Motion Carried. Angela Brubaker and Bruce Vander Sanden were also present.

Lu Barron moved to end the closed session at 2:12 p.m. Nancy Evans second. Motion carried. Roll call vote was taken, as follows - Ayes: Shelby Humbles Jr., John Stratton, Jennifer Germaine, Dan Anderson, Joe Oswald, Ken Runde, Nancy Evans, Lu Barron, Steve Ovel, Jessica Peckover, Dwayne Daniels, Fred Mims, Ken Popenhagen. Nays: none. Motion carried.

There was a consensus on a confidential settlement by the Board.

NEW BUSINESS

Legislative Nights – December 10th in Linn County and December 11th in Johnson County from 6:00 – 8:00 p.m. Topics: ANCHOR Center, Drug TX Court, Sex Offender updates, Felony Restrictions. The Board meeting will be held on December 10th at 5:00 p.m. before the Linn County legislative night.

CONTRACT REVIEW

1. DCAT -14-049 – Partnership for Safe Families – Amendment to current contract adding \$26,668 to the contract and changing contact name to Greg Wright.

John Stratton. moved to approve the contract listed above as presented. Dwayne Daniels seconded. Motion carried.

POLICY REVIEW

None at this time.

OUT OF STATE TRAVEL

None at this time.

BOARD OF DIRECTORS MEETING

November 15, 2013 – page 3

OTHER

Bruce Vander Sanden talked about some challenges in filling positions regarding supervisors pay and how it relates to the probation/parole officers pay. They would, in some instances, be paid less in the supervisory position. Ken Popenhagen asked if there is anything we can do to assist with this. Bruce Vander Sanden said we need to look into this and that it is a statewide issue.

John Stratton asked about the 20% payment for non-contracts for benefits and if it was voluntary. And it is not voluntary.

Bruce Vander Sanden talked about how they are evaluating positions and looking at their value and how the positions will be filled.

NEXT MEETING

The next meeting of the Board of Directors is set for Friday, December 10th, 2013 at 5:00 pm at the Correctional Services Complex, 951 29th Avenue SW, Cedar Rapids, Iowa. The presentation will be determined.

Submitted by Angela Brubaker, Board Secretary

Approved by _____