

INSTRUCTIONS FOR RESTORATION OF CITIZENSHIP

Right to Vote and Hold Public Office

Please read carefully

Loss of Citizenship Rights

All persons convicted of an aggravated misdemeanor or a felony, have lost their citizenship rights including the right to vote and hold public office. After conviction and sentencing, all persons who are United States citizens may apply to the Governor for restoration of citizenship rights, provided you are not currently incarcerated in a local, state or federal correctional facility.

Process

According to law, the Board of Parole must review each application and issue a recommendation to the Governor's Office. The processing time for this application is approximately 4-6 months, depending on volume, from the time we receive your completed application and required documentation. *You must sign the release on the back of application for your application to be processed.*

Required Documentation

You must attach one of the following to your application.

- > *Client Progress Report* from your parole or probation officer.
- > *Receipt from the Clerk of Court* in the county of your conviction verifying the progress made toward payment of fines, court costs, and court ordered restitution.

PLEASE NOTE: It is not necessary that all court ordered fines, fees, restitution, attorney fees, civil assessments and penalties be paid before this application is submitted to the Governor's Office. However, the Board of Parole will consider the applicant's progress toward satisfying all payments ordered by the court before making its recommendation to the Governor.

Mailing Address

Please mail your completed application and documentation to:

Gary Dickey Jr.
General Counsel
Governor's Office
State Capitol Building
Des Moines, Iowa 50319
515/281-5211

Loss of Firearms Rights

This is not an application for restoration of firearms rights. If you wish to restore your right to own, possess, or carry a firearm, you will need to obtain and submit a separate application form for firearm restoration. You may obtain an application for restoration of firearms by contacting the Governor's Office at 515/281-5211.

PLEASE NOTE: THIS APPLICATION IS A PUBLIC RECORD

RELEASE

YOU MUST SIGN AND DATE THIS RELEASE FORM OR YOUR APPLICATION WILL NOT BE PROCESSED

I, _____, the undersigned applicant for executive clemency to the Governor of the State of Iowa, do hereby authorize any and all persons, firms or corporations, to release any and all information or documents they may now have or hereinafter receive concerning me.

I authorize the release of said information to the Governor of the State of Iowa, his designee or agent. In granting this release, it is my understanding that the information or documents obtained will be used for the sole consideration of my application for executive clemency.

I further forever hold blameless those persons, firms, corporations and the Governor's Office, who by virtue of this consent may release information as requested.

A photocopy of this release form will be valid as an original, even though said photocopy does not contain an original writing of my signature.

I have read fully and understand the contents of this application and the authorization for release of personal information.

Signature of Applicant

Print Name of Applicant

Date of Application:
